

## Requesting your medical records through HealthMark Group

Select the link on our website or navigate to the URL below:

<http://www.healthmark-group.com/>

- Select Sign-In
- Select Medrelease 360: Requestors and Patients
- Create Account
- After logging in: Select Submit Request (left hand side, fourth one down)
- Your records should be ready for download in approximately 24 hours

You can check the status of your record request online or by calling 800-659-4035.

Please contact us at 214-705-6611 if you do not receive your records after 48 business hours. You may also choose to fax your request to 214-619-1007 and we can forward the request to HealthMark for you.